

GENESEE STEM ACADEMY
BOARD OF DIRECTORS
REGULAR MEETING
MINUTES

Date: April 15, 2021

Time: 6:00 p.m.

Place: 5240 Calkins Rd
Flint, MI 48532

And via Zoom:

<https://us02web.zoom.us/j/83829829194?pwd=djBjbitDR09mOGxnSyt4b2FXV2pyZz09>

Call to Order

The meeting was called to order by President Morgan at 6:07 pm. The meeting was held at the Academy with Board Members and staff in physical attendance and others participating remotely.

Roll Call

A roll call of attendance was taken.

Board Members

- President, Dr. Morgan—Present (In-Person)
- Vice President/Secretary, Cheek—Present (In-Person)
- Treasurer, Shriver – Present (In-Person)
- Member, Taylor – Excused Absence
- Member, Jones – Excused Absence

A quorum was present at all times to conduct business.

Also attending the meeting were the following individuals:

Attendees

Dr. Lorilyn Coggins, EMAN, Zoom Host (electronically)

Mr. Vincent Price, Principal (In-Person)

Mr. Doug Newcombe, Saginaw Valley State University (In-Person)

Ms. Gwendolyn Harvey, Genesee STEM Academy (In-Person)

Ms. Purches-Waller, Genesee STEM Academy (electronically)

Ms. Breed, Genesee STEM Academy (electronically)

Mr. Charles Moore (electronically)

Mr. Dan Ronzek, GISD (electronically)

Mr. David Patterson, Mid-West Management Group (electronically)

Ms. Samantha Barthels, Access Point (electronically)

Ms. Lisa Baker-Lorincz, Access Point (electronically)

Approval of the Agenda

It was moved by Dr. Morgan and seconded by Mr. Shriver that the agenda be approved as amended (removing the Title IX Presentation). The vote was unanimous (3/0) in favor of the motion (AYE – Morgan, Cheek, and Shriver). Motion passed – Agenda approved.

Conflict of Interest Inquiry

No board member indicated having a conflict of interest with any agenda item.

Approval of Prior Meeting Minutes

It was moved by Dr. Morgan and seconded by Ms. Cheek to approve the March 18, 2021 Regular Meeting Minutes. The vote was unanimous (3/0) in favor of the motion (AYE – Morgan, Cheek, and Shriver). Motion passed – Minutes approved.

Public Comment

No public comment was received.

Presentations

Presentations were made by various vendors for Human Resource and Business Support services for the 2021/2022 school year.

Mr. Patterson provided a proposal for Human Resources and Business Support services on behalf of Mid-West Management. Mid-West Management currently services approximately twelve schools. They provide staffing services with health care, dental, and optical with over 1200 employees providing an economy of scale using Work Logic payroll system. They fully comply with MUSIC requirements and charge a 4% fee based on payroll. The annual school leader evaluation can include board involvement and input.

Mr. Charles Moore of C Moore and Associates also make a presentation. Mr. Moore is a CPA by trade and has worked with schools for 25 years. He began offering school management services in Lansing and added HR to his services to control costs. Schools pay 18% of payroll which includes the employer share of FICA, workman's compensation and unemployment netting approximately 2% as a fee. His service provides better staffing and he offers a 401k, healthcare with no copays. His Business Support services are \$4400 a month with budgets and reporting.

Ms. Lisa Baker-Lorincz presented on behalf of Access Point. Access Point has been the provider of Human Resources for several year and the current contract expires on June 30, 2021. Access Point will offer Blue Cross Blue Shield insurance coverage to employees and the contract fee is approximately 3.74% of gross payroll.

Mr. Dan Romzek from the Genesee Intermediate School District provided an overview of the GISD business services. Staffing services are not provided by GISD directly but can be contracted through GECS. Business support services are contracted for \$57,710 annually and provides a dedicated staff member to the academy.

Dr. Coggins noted that EMAN has been providing the school with business support services and would like the opportunity to continue to serve the school. Services extend beyond those provided by the other presenters. She noted that EMAN has an historical perspective with the academy and that the financial status has significantly improved under EMAN's watchful eye.

Correspondence

Several items of correspondence were received and entered into the record to include:

- MDE Compliance Plan Approval
- MDE Vended School Meals Renewal Approval
- EMC Loss Claim
- 2019-2020 FER Deviations
- Board Member Taylor Resignation

Reports

Mr. Price presented his monthly Principal's Report to the board highlighting re-enrollment, summer programming, credit recovery programming, after-school programming, senior field trip, proposed purchase of devices for board meetings and the building appraisal process.

Dr. Coggins highlighted the financial reports to include cash on hand as of 3/31/2021, the fund equity as of 3/31/2021, State Revenues and Actuals to Budget as of 3/31/2021.

Dr. Coggins provided an overview of the Compliance Report noting the current Epicenter statistics.

A copy of the GSA Field Rep Report was entered into the record.

Extended Covid Learning Plan

Mr. Price reported that instruction remains 100% virtual for all students. No changes are needed to the Extended Covid Learning Plan at this time.

Daily attendance rates were presented to the Board from mid-March to mid-April. The average attendance rate for this period is 75.8%. There was some discussion about students who might be considered truant and steps to be taken.

An opportunity was provided for public comment on the ECLP. No public comment was received.

It was moved by Dr. Morgan and seconded by Ms. Cheek to reaffirm the Extended Covid Learning Plan with the continuation of remote instruction. The vote was unanimous (3/0) in favor of the motion (AYE – Morgan, Cheek, and Shriver). Motion passed – Extended Covid Learning Plan reaffirmed.

Unfinished Business

It was moved by Mr. Shriver and seconded by Ms. Cheek to approve the Vended School Meals Renewal Contracts with Variety Foods. The vote was unanimous (3/0) in favor of the motion (AYE – Morgan, Cheek, and Shriver). Motion passed – Vended School Meals Renewal approved.

It was moved by Dr. Morgan and seconded by Mr. Shriver to adopt the Amended Appropriations Acts for the General Fund and School Service Fund as presented. The vote was unanimous (3/0) in favor of the motion (AYE – Morgan, Cheek, and Shriver). Motion passed – Amended Budget adopted.

New Business

It was moved by Ms. Cheek and seconded by Dr. Morgan to approve the March financial reports. The vote was unanimous (3/0) in favor of the motion (AYE – Morgan, Cheek, and Shriver). Motion passed – Financial reports approved.

It was moved by Dr. Morgan and seconded by Mr. Shriver to accept Mr. Taylor’s resignation. The vote was unanimous (3/0) in favor of the motion (AYE – Morgan, Cheek, and Shriver). Motion passed – Taylor Resignation accepted.

Extended Public Comment

Mr. Newcombe brought public comment noting that he had provided the Board with thumb drives including the presentations he had previously delivered to the Board along with supporting materials. He also noted that Saginaw Valley State University is planning to partner with MASB (Michigan Association of School Boards) to provide future professional development opportunities.

Ms. Baker-Lorincz thanked the Board members for their services and also thanked the Board for their consideration of Access Point at their Human Resource provider.

Adjournment

The May meeting was announced for May 20, 2021.

It was moved by Dr. Morgan and seconded by Ms. Cheek to adjourn the meeting. The vote was unanimous (3/0) in favor of the motion (AYE – Morgan, Cheek, and Shriver). Motion passed – Meeting adjourned at 8:09 p.m.



Dr. Lorilyn Coggins
Acting Recording Secretary

I certify that these minutes were approved as read by the Academy Board at a duly noticed open meeting held on Thursday, May 20, 2021 at which a quorum was present.

By: **Harriett Cheek (covid19)**

Its: Board Secretary