

GENESEE STEM ACADEMY
BOARD OF DIRECTORS
REGULAR MEETING
MINUTES

Date: October 15, 2020

Time: 6:00 p.m.

Place: VIA Zoom –

<https://us04web.zoom.us/j/74627692955?pwd=eHNzeU1wVTdPSVl4Y1JDV3R6Mm1OQT09>

5240 Calkins Rd

Flint, MI 48532

Call to Order

The meeting was called to order by President Morgan at 6:02 pm.

Roll Call

A roll call of attendance was taken.

Board Members

President, Dr. Morgan–Present (remotely from Washtenaw County, Ann Arbor MI)

Vice President/Secretary, Cheek–Present (remotely from Saginaw County, Saginaw MI)

Treasurer, Shriver –Present (remotely from Eaton County, Grand Ledge MI)

Member, Taylor – Present (arrived at 6:05 pm - remotely from Genesee County, Flint MI)

A quorum was present to conduct business.

Also attending the meeting were the following individuals:

Attendees

Dr. Lorilyn Coggins, EMAN, Zoom Host (electronically)

Mr. Vincent Price, Principal (electronically)

Mr. Doug Newcombe, Saginaw Valley State University (electronically)

Ms. Gwendolyn Harvey, Genesee STEM Academy (electronically)

Mr. Larry Wilkerson, Auditor (electronically)

Additional GSTEM Staff Members

Approval of the Agenda

It was moved by Dr. Morgan and seconded by Mr. Shriver that the agenda be approved as presented. A roll call vote was taken. The vote was unanimous (3/0) in favor of the motion (AYE – Morgan, Shriver, and Cheek). Motion passed – Agenda approved as amended.

Conflict of Interest Inquiry

No board member indicated having a conflict of interest with any agenda item.

Approval of Prior Meeting Minutes

It was moved by Dr. Morgan and seconded by Ms. Cheek to approve the September 17, 2020 Regular Meeting Minutes. A roll call vote was taken. The vote was unanimous (4/0) in favor of the motion (AYE – Morgan, Taylor, Shriver and Cheek). Motion passed – Minutes approved.

Presentation of the Annual Audit

Mr. Wilkerson presented the Annual Audit of the June 30, 2020 Financial Statements. He indicated that the Audit was completed with an Unqualified Opinion which he further indicated as the gold standard. He noted that there were no findings and that the audit of internal controls also resulted in an unqualified opinion. He noted that the Academy ended the year with a 16% fund balance. He reported that the new GASB requirement regarding leases is not applicable until 2022. He was prepared to answer questions but there were none.

Correspondence

Several items of correspondence were received and reviewed by the Board to include:

- Hylant Insurance Review Procedures
- 21h Reporting on Use of Funds
- SVSU Approval of the Extended Covid Learning Plan
- MDE correspondence regarding School Meals
- Tenant Notice from AEP regarding Payment of Rent
- Supreme Court Ruling on Whitmer Executive Orders
- AEP Facility Access Request

Public Comment

No public comment was received.

Reports

Mr. Meihn was not available.

Mr. Price highlighted his monthly report to discuss SAT testing, professional development, compliance and the upcoming Partnership Meeting. He noted that one of the seniors has received the first college acceptance letter to Eastern Michigan University.

Dr. Coggins presented the financial reports to include the September cash on hand, fund balance, state revenues and expenditures as compared to the board approved budget. It was moved by Ms. Cheek and seconded by Mr. Taylor to approve the September financial reports. A roll call vote was taken. The vote was unanimous (4/0) in favor of the motion (AYE – Morgan, Taylor, Shriver and Cheek). Motion passed – September financial reports approved.

Dr. Coggins provided a compliance report noting the on-time and accurate submissions to Epicenter along with upcoming submission requirements.

The September Field Rep report from SVSU was received.

Extended Covid Learning Plan

Mr. Price reported that instruction remains 100% virtual for all students. Two sessions of Kindergarten is provided with synchronous learning in the morning and afternoon with the remainder of all grades 1-12 being provided with synchronous learning from 8:30 am – 3:45 pm.

Two-way interaction rates were presented to the Board on a daily basis from August 31, 2020 through October 15, 2020. The average K-8 interaction rate for this period is 86.45%, while the 9-12 interaction rate is 85.34%

An opportunity was provided for public comment on the ECLP. No public comment was received.

It was moved by Mr. Shriver and seconded by Dr. Morgan to reaffirm the Extended Covid Learning Plan. A roll call vote was taken. The vote was unanimous (4/0) in favor of the motion (AYE – Morgan, Taylor, Shriver and Cheek). Motion passed – Extended Covid Learning Plan reaffirmed.

Unfinished Business

No action was taken on the Lease.

It was moved by Mr. Taylor and seconded by Dr. Morgan to adopt the revised Finance Policies. A roll call vote was taken. The vote was unanimous (4/0) in favor of the motion (AYE – Morgan, Taylor, Shriver and Cheek). Motion passed – Revised Finance Policies approved.

New Business

It was moved by Dr. Morgan and seconded by Ms. Cheek to approve the October invoices for payment. A roll call vote was taken. The vote was unanimous (4/0) in favor of the motion (AYE – Morgan, Taylor, Shriver and Cheek). Motion passed – October 2020 invoices approved for payment.

It was moved by Dr. Morgan and seconded by Mr. Taylor to postpone the amended contract with Variety until additional guidance is received from MDE. A roll call vote was taken. The vote was unanimous (4/0) in favor of the motion (AYE – Morgan, Taylor, Shriver and Cheek). Motion passed – Amended Contract with Variety postponed.

It was moved by Ms. Cheek and seconded by Dr. Morgan to approve the Governor's Emergency Education Relief Fund as budgeted. A roll call vote was taken. The vote was unanimous (4/0) in favor of the motion (AYE – Morgan, Taylor, Shriver and Cheek). Motion passed – GEER Budget approved.

A letter, resume and application from Sylvester Jones as a potential board member candidate were received. Mr. Jones will be invited to the November board meeting.

Extended Public Comment

Ms. Cheek noted that she was looking forward to meeting Mr. Jones.

Mr. Newcombe reminded the Board about the upcoming training scheduled for October 29, 2020.

Announcement of Next Meeting

The next regular board meeting is scheduled for Thursday, November 19, 2020 at 6:00 pm. It was noted that this meeting would be held virtually in accordance with the new amended Open Meetings Act.

Adjournment

It was moved by Ms. Cheek and seconded by Dr. Morgan to adjourn the meeting at 8:03 pm. The vote was unanimous (4/0) in favor of the motion. Motion passed – Meeting adjourned.



Dr. Lorilyn Coggins
Acting Recording Secretary

I certify that these minutes were approved as read by the Academy Board at a duly noticed open meeting held on Thursday, November 19, 2020 at which a quorum was present.

By: [Harriett Cheek, \(Covid19\)](#)
Its: Secretary