

GENESEE STEM ACADEMY  
BOARD OF DIRECTORS  
REGULAR MEETING  
MINUTES

Date: August 20, 2020

Time: 6:00 p.m.

Place: VIA Zoom –

<https://us04web.zoom.us/j/74171507830?pwd=K0M2SFNoMjFiZU9mWU5PdGxNWEpYZz09>

5240 Calkins Rd

Flint, MI 48532

**Call to Order**

The meeting was called to order by Ms. Legardye at 6:06 pm.

**Roll Call**

A roll call of attendance was taken.

Board Members

President, Dr. Morgan–Excused (electronically)

Vice President/Treasurer, Legardye-Present (electronically)

Secretary, Taylor–Present (electronically)

Member, Shriver –Present (electronically)

Member, Cheek – Present (electronically)

A quorum was present to conduct business.

Also attending the meeting were the following individuals:

Attendees

Dr. Lorilyn Coggins, EMAN, Zoom Host (electronically)

Mr. Vincent Price, Principal (electronically)

Mr. Doug Newcombe, Saginaw Valley State University (electronically)

Ms. Gwendolyn Harvey, Genesee STEM Academy (electronically)

Mr. Gregory M. Meihn, Legal Counsel (electronically)

Additional GSTEM Staff Members

**Approval of the Agenda**

It was moved by Ms. Cheek and seconded by Mr. Shriver that the agenda be approved. A roll call vote was taken. The vote was unanimous (4/0) in favor of the motion (AYE –Legardye, Taylor, Shriver, and Cheek). Motion passed – Agenda approved.

**Conflict of Interest Inquiry**

No board member indicated having a conflict of interest with any agenda item.

### **Approval of Prior Meeting Minutes**

It was moved by Ms. Legardye and seconded by Mr. Taylor to approve the August 10, 2020 Special Meeting Minutes. A roll call vote was taken. The vote was unanimous (4/0) in favor of the motion (AYE – Legardye, Taylor, Shriver and Cheek). Motion passed – Minutes approved.

### **Correspondence**

Correspondence from Saginaw Valley State University regarding Board Member nominations was received.

A communication from Saginaw Valley State University regarding approval of the Preparedness Plan was received and reviewed.

A communication from Saginaw Valley State University regarding Return to Learn Resources was received and reviewed.

### **Public Comment**

There was no public comment.

### **Reports**

Mr. Price highlighted his monthly report to discuss current enrollment, the Preparedness Plan, a request for Board approval of the Genesee Career Institute, professional development, compliance and the upcoming Partnership Meeting.

Mr. Meihn noted that there is no litigation pending. He also updated the Board on the building financing and the status of the tax appeal.

Dr. Coggins presented the financial reports to include the July cash on hand and, fund balance. She noted that July state aid is accrued back to June and is recorded as June revenue. July payrolls are also accrued back to June as 19/20 expenses. She reported on the August state aid payment which included a \$175 per pupil shortfall with \$350 additional per pupil revenues that are to be recorded as 20/21 revenue. Dr. Coggins also reported that the 2020 financial audit was complete.

Ms. Legardye reported on the Finance Committee Meeting held the prior week to review financial reports. There was some discussion about setting expectations for the monthly Finance Committee Meeting.

Dr. Coggins provided a compliance report noting the on-time and accurate submissions to Epicenter along with upcoming submission requirements.

The July Field Rep report from SVSU was received and reviewed.

### **Unfinished Business**

No action was taken on the lease.

**New Business**

It was moved by Ms. Legardye and seconded by Ms. Cheek to approve the July financial reports and August disbursements. A roll call vote was taken. The vote was unanimous (4/0) in favor of the motion (AYE –Legardye, Taylor Shriver, and Cheek). Motion passed – Financial Reports and Disbursements approved.

It was moved by Ms. Legardye and seconded by Mr. Shriver to approve the Title IX Policy contingent upon the appropriate options being selected. A roll call vote was taken. The vote was unanimous (4/0) in favor of the motion (AYE –Legardye, Taylor Shriver, and Cheek). Motion passed – Title IX Policy adopted.

It was moved by Ms. Cheek and seconded by Mr. Taylor to ratify the insurance renewal with EMC as presented. A roll call vote was taken. The vote was unanimous (4/0) in favor of the motion (AYE –Legardye, Taylor Shriver, and Cheek). Motion passed – Insurance Ratified.

It was moved by Ms. Legardye and seconded by Ms. Cheek to approve the Genesee Career Institute as an educational option for Genesee STEM Academy high school students. A roll call vote was taken. The vote was unanimous (4/0) in favor of the motion (AYE –Legardye, Taylor Shriver, and Cheek). Motion passed – Genesee Career Institute approved.

**Extended Public Comment**

There was no extended public comment.

**Board Training with Doug Newcombe**

Mr. Newcombe provided approximately an hour of professional development on Board Governance.

**Announcement of Next Meeting**

The next regular board meeting is scheduled for Thursday, September 17, 2020 at 6:00 pm.

**Adjournment**

It was moved by Ms. Legardye and seconded by Mr. Taylor to adjourn the meeting at 8:38 pm. The vote was unanimous (4/0) in favor of the motion. Motion passed – Meeting adjourned.



Dr. Lorilyn Coggins  
Acting Recording Secretary

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I certify that these minutes were approved as read by the Academy Board at a duly noticed open meeting held on August 31, 2020 at which a quorum was present.

By: **Harriett Cheek (Covid 19)**

Its: Secretary