

GENESEE STEM ACADEMY
BOARD OF DIRECTORS
ANNUAL ORGANIZATIONAL MEETING
MINUTES

Date: July 16, 2020

Time: 4:00 p.m.

Place: VIA Zoom –

<https://us04web.zoom.us/j/74285501242?pwd=cVZUbmNBNnZNNUU2VVMrY3psNjhBZz09>

5240 Calkins Rd

Flint, MI 48532

Call to Order

The meeting was called to order by Dr. Morgan at 4:01 pm.

Appointment of Temporary Chairperson

It was moved by Ms. Cheek and seconded by Mr. Taylor to appoint Dr. Morgan as the temporary chairperson of the meeting. A roll call vote was taken. The vote was unanimous (5/0) in favor of the motion (AYE – Morgan, Legardye, Taylor, Shriver, and Cheek). Motion passed – Dr. Morgan appointed as Temporary Chairperson.

Roll Call

A roll call of attendance was taken.

Board Members

President, Dr. Morgan–Present (electronically)

Vice President/Treasurer, Legardye-Present (electronically)

Secretary, Taylor–Present (electronically)

Member, Shriver –Present (electronically)

Member, Cheek – Present (electronically)

A quorum was present to conduct business.

Also attending the meeting were the following individuals:

Attendees

Dr. Lorilyn Coggins, EMAN, Zoom Host (electronically)

Mr. Vincent Price, Principal (electronically)

Mr. Doug Newcombe, Saginaw Valley State University (electronically)

Ms. Gwendolyn Harvey, Genesee STEM Academy (electronically)

Mr. Gregory M. Meihn, Legal Counsel (electronically at 4:15 p.m.)

Additional GSTEM Staff Members

Election of Officers

It was moved by Dr. Morgan and seconded by Ms. Cheek that the following slate of officers be elected for the ensuing year:

President – Dr. Nicholas Morgan
Vice President – Ms. Laura Legardye
Treasurer – Ms. Laura Legardye
Secretary – Ms. Harriett Cheek

A roll call vote was taken. The vote was unanimous (5/0) in favor of the motion (AYE – Morgan, Legardye, Taylor, Shriver and Cheek). Motion passed – Slate of Officers elected.

It was moved by Ms. Cheek and seconded by Mr. Taylor to amend the agenda to include a closed session. A roll call vote was taken. The vote was unanimous (5/0) in favor of the motion (AYE – Morgan, Legardye, Taylor, Shriver and Cheek). Motion passed – Agenda amended.

Closed Session

It was moved by Mr. Taylor and seconded by Mr. Shriver that the Board enter closed session for the purpose of consulting with legal counsel regarding a written opinion. A roll call vote was taken. The vote was unanimous (5/0) in favor of the motion (AYE – Morgan, Legardye, Taylor, Shriver and Cheek). Motion passed.

The Board entered closed session at 4:21 pm.

The Board re-entered open session at 5:40 p.m. All board members were still present.

A short recess was then taken until 5:47 pm. Pursuant to a roll call, all board members were in attendance (Morgan, Legardye, Taylor, Shriver, and Cheek).

Approval of the Agenda

It was moved by Dr. Morgan and seconded by Mr. Taylor that the agenda be approved as amended. A roll call vote was taken. The vote was unanimous (5/0) in favor of the motion (AYE – Morgan, Legardye, Taylor, Shriver, and Cheek). Motion passed – Agenda, as amended, approved.

Annual Organizational Resolutions

It was moved by Dr. Morgan and seconded by Ms. Cheek to adopt the annual resolutions as noted below:

- Officers – President – Morgan, Vice President – Legardye, Treasurer – Legardye, Secretary – Cheek
- Bank Account – Financial Credit Union Plus with all officers authorized to sign
- ACH/ETO Officer – President or Treasurer
- Chief Administrative Officer – Legardye
- Freedom of Information Act Representative – Coggins, Meihn
- Regular Meetings – 3rd Thursday of each month unless otherwise noticed
- Principal Office – 5240 Calkins Road
- Board Recording Secretary – Coggins
- Board Corresponding Agent and Compliance Officer – Coggins
- Legal Notices – The Flint Journal
- Committees – Finance – Legardye and Cheek, Facility – Legardye and Morgan, Curriculum/Student Issues – Cheek and Shriver, Evaluations – Taylor and Morgan, Marketing/Management – Legardye and Shriver

- Bonding of Officers
- Legal Counsel – Meihn
- Auditors – Wilkerson & Associate
- 2020/2021 School Calendar
- Sexual Harassment Contacts – Price and Harvey
- Title VI, Title IX and Section 504 Contact – Price
- McKinney Vento Homeless Liaison – Price
- Civil Rights Coordinator – Price
- Asbestos Designee – McFarland
- Copyright/ASCAP Coordinator – Price
- Agreement to Comply with Applicable Laws

A roll call vote was taken. The vote was unanimous (5/0) in favor of the motion (AYE – Morgan, Legardye, Taylor, Shriver, and Cheek). Motion passed – Annual resolutions adopted.

Correspondence

Correspondence from Saginaw Valley State University regarding the required Preparedness Plan was received and reviewed.

The June Field Rep report was received and reviewed.

A communication from Saginaw Valley State University regarding an upcoming webinar pertaining to the Preparedness Plan was received and reviewed.

It was noted that Mr. Price had rescinded his resignation letter.

Reports

Mr. Meihn noted that there is no litigation pending.

Mr. Price highlighted his monthly report to discuss the recent Leadership Retreat, the Preparedness Plan that is in the process of being developed, a desire to reconfigure the building to support social distancing in all classrooms, the need to purchase individual desks for students in order to implement the required Preparedness Plan, supplies to be purchased with CARES ACT funding and his membership in MSBO and recent attendance at the CPA/Business Manager workshop offered by MSBO. Additionally, Mr. Price noted that the Partnership Meeting for July was postponed until August. Marketing continues with ideas for a banner on the west side of the building and the delivery of flyers and door hangers. Rediker is to be replaced with Synergy. Mr. Price has interviews scheduled for certified high school teachers. There was some discussion about the timeline for completing the Preparedness Plan and the need for a special meeting for board approval.

Dr. Coggins presented the financial reports to include the June cash on hand, fund balance and revenue versus expenditure reports, check register and cash flow. A request was made of Dr. Coggins to add a compliance report to her monthly reporting and to meet with the Finance Committee each month in advance of the scheduled board meeting. It was moved by Ms. Cheek and seconded by Mr. Taylor to approve the June financial reports as presented. A roll call vote was taken. The vote was unanimous (5/0) in favor of the motion (AYE – Morgan, Legardye, Taylor, Shriver, and Cheek). Motion passed – Financial Reports approved.

Approval of Prior Meeting Minutes

It was moved by Dr. Morgan and seconded by Ms. Cheek to approve the June 25, 2020 Rescheduled Regular Meeting Minutes and the Budget Hearing Minutes. A roll call vote was taken. The vote was unanimous (5/0) in favor of the motion (AYE – Morgan, Legardye, Taylor, Shriver and Cheek). Motion passed – Minutes approved.

Mr. Taylor left the meeting.

Conflict of Interest Inquiry

The Board Members reported no conflicts of interest with respect to any action items on the agenda.

New Business

It was moved by Ms. Cheek and seconded by Mr. Shriver to approve the July disbursements. A roll call vote was taken. The vote was unanimous (4/0) in favor of the motion (AYE – Morgan, Legardye, Shriver, and Cheek). Motion passed – Disbursements approved.

There was discussion regarding the recent board retreat.

Extended Public Comment

Various staff members provided comment to the Board.

Announcement of Next Meeting

The next regular board meeting is scheduled for Thursday, August 20, 2020 at 6:00 pm. A special meeting will be held on Tuesday, July 28, 2020 at 6:00 pm for the purpose of approving the Preparedness Plan.

Adjournment

It was moved by Ms. Cheek and seconded by Dr. Morgan to adjourn the meeting at 7:52 pm. The vote was unanimous (4/0) in favor of the motion. Motion passed – Meeting adjourned.



Dr. Lorilyn Coggins
Acting Recording Secretary

I certify that these minutes were approved [X] as read [] as corrected by the Academy Board at a duly noticed open meeting held on Monday, August 4, 2020 at which a quorum was present.

By: [Harriett Cheek \(Covid-19\)](#)

Its: Secretary