

GENESEE STEM ACADEMY  
BOARD OF DIRECTORS  
REGULAR MEETING  
MINUTES

Date: November 30, 2017

Time: 6:00 p.m.

Place: 5240 Calkins Rd

Flint, MI 48532

**Call to Order**

The meeting was called to order by President Morgan at 6:12 p.m.

**Roll Call**

A roll call of attendance was taken.

**Board Members**

President, Dr. Morgan- Present

Vice President/Treasurer, Legardye-Present

Secretary, Taylor – Present

Member, Brownfield- Present

A quorum was present to conduct business.

Also attending the meeting were the following individuals:

**Attendees**

Dr. Lorilyn Coggins, EMAN

Ms. Kimberly Coulter, Principal

Mr. Storm Shriver, Prospective Board Member

Ms. Jemeka Garcia, Staff

Ms. Kamishe Williams, Parent

Ms. Ursena Jackson, Parent

Mr. Ramon Pope, Parent

**Approval of the Agenda**

It was moved by Ms. Legardye and seconded by Mr. Brownfield that the agenda be approved. The vote was unanimous in favor of the motion. Motion passed – Agenda approved.

**Approval of Prior Meeting Minutes**

It was moved by Mr. Taylor and seconded by Ms. Legardye to approve the November 8, 2017 Special Meeting Minutes. The vote was unanimous in favor of the motion. Motion passed – Minutes approved.

### **Public Comment**

No public comment on agenda items was received.

### **Correspondence**

Correspondence from the Michigan Department of Education was reviewed and received with respect to the Early Literacy Grant Award.

### **Reports**

While Mr. Meihn was not physically present, he was present by phone and reported that a discipline issue had been reviewed with staff and that a restorative justice process is in place.

Ms. Coulter summarized her monthly report, specifically noting attendance and current enrollment.

A compliance report was included in the board packet. Ms. Rosebush was not present to provide any additional information or highlights.

Dr. Coggins presented the financial reports to include the October cash on hand, fund balance and revenue versus expenditure report. She noted that the administration met to work on a budget amendment based on the final fall count.

### **Unfinished Business**

Ms. Legardye provided an update on the modular expansion. Mr. Battaglia has been hired as the owner's representative and work is now moving forward on a steady basis.

It was moved by Ms. Legardye and seconded by Mr. Brownfield to ratify the Lease Agreement with Genesee Intermediate School District for their operation of the preschool program. Mr. Taylor asked about the status of the playground. The vote was unanimous in favor of the motion. Motion passed – Preschool lease approved.

### **New Business**

It was moved by Dr. Morgan and seconded by Ms. Legardye to approve the disbursements. The vote was unanimous in favor of the motion. Motion passed – Disbursements approved.

It was moved by Dr. Morgan and seconded by Ms. Legardye to approve the contract with Professional Recruiters Group for the provision of substitute teachers. The vote was unanimous in favor of the motion. Motion passed – Professional Recruiters Group contract approved.

### **Extended Public Comment**

Parents were present to request reimbursement for the cost of their son's lost phone. The parents reported that their son followed established procedure to turn the phone in at the office, but that when he came back to claim his phone, it was not in the bin. There was discussion back and forth between the Board and the parents. The Board requested that Ms. Coulter investigate the incident and current policy regarding student phones as well as any applicable parent communications and report back.

**Announcement of Next Meeting**

The next Regular meeting will be held on December 13, 2017.

Dr. Morgan reported that he could not be in attendance. A quorum will still be available.

**Adjournment**

It was moved by Mr. Taylor and seconded by Ms. Legardye to adjourn the meeting at 7:12 p.m. The vote was unanimous in favor of the motion. Motion passed – Meeting adjourned.



Dr. Lorilyn Coggins  
Acting Recording Secretary

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I certify that these minutes were approved [✓] as read [ ] as corrected by the Academy Board at a duly noticed open meeting held on December 13, 2017 at which a quorum was present.

By: Laura Legardye

Its: Vice Pres. / Treasurer