

GENESEE STEM ACADEMY  
BOARD OF DIRECTORS  
SPECIAL MEETING  
MINUTES

Date: January 5th, 2017  
Time: 6:00 p.m.  
Place: 5240 Calkins Rd.  
Flint, MI 48532

**Oath of Office**

Mr. Brownfield was sworn into the Genesee Stem Academy Board of directors at 6:07 p.m. on January 5<sup>th</sup>, 2017.

**Call To Order**

The meeting was called to order at 6:08 p.m. by Dr. Morgan, Board President.

**Roll Call**

A roll call of attendance was taken.

**Board Members**

President, Dr. Morgan- Present  
Vice President, Taylor-Present, Arrived at 6:30 P.M.  
Secretary, McCune – Absent Excused  
Treasurer, Legardye- Present  
Member, Brownfield- Present

A quorum was present to conduct business.

Also attending the meeting were the following individuals:

**Attendees**

Ms. Ashley Barron, American Charter Education Services  
Ms. Rita Cheek, Superintendent  
Ms. Kimberly Coulter, Principal

**Approval of the Agenda**

It was moved by Ms. Legardye and seconded by Mr. Brownfield that the agenda be approved with an addition of item 2.02, Student Discipline. The vote was unanimous in favor of the motion. MOTION PASSED.

**Approval of the Minutes**

It was moved by Ms. Legardye seconded by Mr. Brownfield that the Board approve the minutes as corrected from the Special meeting conducted on November 17<sup>th</sup>, 2016. The vote was unanimous in favor of the motion. MOTION PASSED.

**Public Comment**

No public comment was received.

### Student Hearing

The parent advised she would like to have a closed session for the student discipline hearing for student050.

It was moved by Dr. Morgan and seconded by Ms. Legardye to approve the recommendation by Ms. Coulter of a suspension for Student050 for 10 days, with probation lasting until the 4<sup>th</sup> Marking period. The vote was unanimous in favor of the motion. MOTION PASSED.

### Reports

It was moved by Ms. Legardye and seconded by Mr. Brownfield to move the meeting into closed session for the purpose of a pending litigation and the impact it could have on the results. The vote was unanimous in favor of the motion. MOTION PASSED.

Ms. Coulter presented her report.

### Unfinished Business

Ms. Laura Legardye provided an update on the modular.

Ms. Rita Cheek said that there are roof leaks that do need to be fixed.

It was moved by Dr. Morgan and seconded by Mr. Taylor to approve Ms. Deb Rosebush as the Asbestos Designee until Ms. Laura Legardye has received training. The vote was unanimous in favor of the motion. MOTION PASSED.

### New Business

It was moved by Ms. Laura Legardye and seconded by Mr. Dennis Brownfield to approve the January Disbursements. The vote was unanimous in favor of the motion. MOTION PASSED.

The Board will have a Board Retreat at Genesee STEM Academy on January 13<sup>th</sup>, 2017 beginning at 9:00 a.m.

### Extended Public Comment

Ms. Legardye expressed her concern with the parking issues.

### Announcement of the Next Meeting Date

The next meeting for the Genesee Stem Academy Board of Directors will be held January 26<sup>th</sup>, 2017 at 6:00 p.m.

### Adjournment

It was moved by Mr. Brownfield and seconded by Ms. Legardye to adjourn the meeting at 8:15 p.m. The vote was unanimous in favor of the motion. MOTION PASSED.



Dr. Lorilyn Coggins

*I certify that these minutes were approved as read by the Academy Board at a duly noticed open meeting held on Jan. 26, 2017 at which a quorum was present.*

*Board President*

GENESEE STEM ACADEMY  
BOARD OF DIRECTORS  
RETREAT MEETING  
MINUTES

Date: January 20th, 2017  
Time: 12:30 p.m.  
Place: 5311 W. Corunna Rd  
Flint, MI 48532

**Call To Order**

The meeting was called to order at 12:40 p.m. by Dr. Morgan, Board President.

**Roll Call**

A roll call of attendance was taken.

Board Members

President, Dr. Morgan- Present  
Vice President, Taylor-Present  
Secretary, McCune – Absent Excused  
Treasurer, Legardye- Present  
Member, Brownfield- Present

A quorum was present to conduct business.

Also attending the meeting were the following individuals:

Attendees

Ms. Ashley Barron, American Charter Education Services  
Ms. Rita Cheek, Superintendent  
Dr. Lorilyn Coggins, American Charter Education Services  
Mr. Greg Meihn , Attorney

**Approval of the Agenda**

It was moved by Ms. Legardye and seconded by Mr. Brownfield that the agenda be approved with an addition of item 2.02, Student Discipline. The vote was unanimous in favor of the motion. MOTION PASSED.

**Public Comment**

No public comment was received.

**Unfinished Business**

The Board engaged in discussion regarding the facility and the budget. No actions were taken.

**Announcement of the Next Meeting Date**

The next meeting for the Genesee Stem Academy Board of Directors will be held January 26<sup>th</sup>, 2017 at 6:00 p.m.

**Adjournment**

It was moved by Mr. Brownfield and seconded by Ms. Legardye to adjourn the meeting at 2:30 p.m. The vote was unanimous in favor of the motion. MOTION PASSED.



Dr. Lorilyn Coggins  
Acting Recording Secretary

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I certify that these minutes were approved [] as read [  ] as corrected by the Academy Board at a duly noticed open meeting held on January 26, 2017 at which a quorum was present.

By: 

Its: Board President

GENERAL APPROPRIATION RESOLUTION AS AMENDED  
 RESOLUTION FOR ADOPTION BY THE BOARD  
 OF EDUCATION OF Genesee STEM Academy

RESOLVED, that this resolution shall be the general appropriations of Genesee STEM Academy for the 2016-2017 fiscal year, as amended; a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by Genesee STEM Academy.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the general fund of the Genesee STEM Academy for fiscal year 2016-2017 is as follows:

**Revenue:**

1xx Local.....	\$ 41,250
3xx State.....	2,436,698
4xx Federal.....	304,563
<b>Total Revenue:</b> .....	<b>\$ 2,782,511</b>
<b>Total Fund Balance, July 1, 2016 Available to Appropriate:</b> .....	<b>\$ 159,625</b>
<b>Total Available to Appropriate:</b> .....	<b>\$ 2,942,136</b>

BE IT FURTHER RESOLVED, that \$ 2,925,002 of the total available to appropriate in the general fund is hereby appropriated in the amounts and for the purposes set forth below:

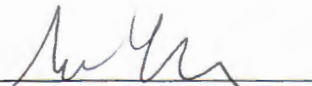
**Expenditures:**

1xx Instruction:	
11x Basic Programs .....	\$ 920,251
12x Added Needs .....	318,116
2xx Support Services:	
21x Pupil Support.....	74,500
22x Instructional Staff Support .....	139,491
23x General Administration .....	178,494
24x School Administration .....	213,665
25x Business Services .....	64,923
26x Operations and Maintenance .....	710,222
27x Transportation .....	158,700
28x-29x Other Central Support.....	124,500
3xx Community Services .....	14,390
4xx-6xx Other Financing Uses .....	7,750
<b>Total Appropriated:</b> .....	<b>\$ 2,925,002</b>
<b>Projected June 30, 2017 Fund Balance:</b> .....	<b>\$ 17,134</b>

FURTHER RESOLVED, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval by the board.

BE IT FURTHER RESOLVED, that the (Chief Administrative Officer, Laura LeGuardye is hereby charged with general supervision of the execution of the budget adopted by the board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board.

This appropriation is to take effect on ~~January 5, 2017~~ *January 26, 2017*

  
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 Signature

SCHOOL SERVICE APPROPRIATION RESOLUTION AS AMENDED  
 RESOLUTION FOR ADOPTION BY THE BOARD  
 OF EDUCATION OF Genesee STEM Academy

RESOLVED, that this resolution shall be the school service appropriations of Genesee STEM Academy for the 2016-2017 fiscal year, as amended; a resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by Genesee STEM Academy.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the school service fund of the Genesee STEM Academy for fiscal year 2016-2017 is as follows:

**Revenue:**

1xx Local.....	\$	
3xx State.....		3,233
4xx Federal.....		249,750
5xx Incoming Transfers.....		
<b>Total Revenue:</b> .....	\$	252,983
<b>Total Fund Balance, July 1, 2016 Available to Appropriate:</b> .....	\$	0
<b>Total Available to Appropriate:</b> .....	\$	252,983

BE IT FURTHER RESOLVED, that \$ 229,786 of the total available to appropriate in the general fund is hereby appropriated in the amounts and for the purposes set forth below:


**Expenditures:**

2xx Support Services:		
29x Food Service .....		229,786
<b>Total Appropriated:</b> .....	\$	229,786
<b>Projected June 30, 2017 Fund Balance:</b> .....	\$	23,197

FURTHER RESOLVED, that no board of education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board. Changes in the amount appropriated by the board shall require approval by the board.

BE IT FURTHER RESOLVED, that the (Chief Administrative Officer, Laura LeGuardye is hereby charged with general supervision of the execution of the budget adopted by the board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the board of education and in keeping with the budgetary policy statement hitherto adopted by the board.

This appropriation is to take effect on January 5, 2017. *January 26, 2017*

  
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 Signature