

GENESEE STEM ACADEMY
BOARD OF DIRECTORS
ANNUAL MEETING
MINUTES

Date: July 13, 2017
Time: 6:00 p.m.
Place: 5240 Calkins Rd
Flint, MI 48532

Call To Order

The meeting was called to order at 6:13 p.m. by Dr. Morgan.

Oath of Public Office

The Oath of Public Office was administered by Dr. Morgan to Mr. Edgar Taylor.

Temporary Chairperson

It was moved by Mr. Morgan and seconded by Ms. Legardye to appoint Dr. Morgan as temporary chairperson. The vote was unanimous in favor of the motion. Motion passed – Morgan chair.

Roll Call

A roll call of attendance was taken.

Board Members

President, Dr. Morgan- Present
Vice President, Taylor-Present
Secretary, McCune – Present
Treasurer, Legardye- Present
Member, Brownfield- Absent Excused

A quorum was present to conduct business.

Also attending the meeting were the following individuals:

Attendees

Dr. Lorilyn Coggins, EMAN
Ms. Kimberly Coulter, Principal
Ms. Deborah Rosebush, Compliance Officer

Approval of the Agenda

It was moved by Ms. Legardye and seconded by Mr. Taylor that the agenda be approved with the addition of item 6.05 – Technology Repairs. The vote was unanimous in favor of the motion. Motion passed – Agenda approved.

Approval of Prior Meeting Minutes

It was moved by Ms. Legardye and seconded by Dr. Morgan to approve the June 22nd, 2017 Regular meeting Minutes as corrected. The vote was unanimous in favor of the motion. Motion passed – Minutes approved as corrected.

Public Comment

No public comment was received.

Annual Business

It was moved by Dr. Morgan and seconded by Mr. Taylor to elect the following slate of officers for the ensuing year:

President – Dr. Morgan
Vice-President – Ms. Legardye
Secretary – Mr. Taylor
Treasurer – Ms. Legardye

The vote was unanimous in favor of the motion. Motion passed – Officers elected.

It was moved by Dr. Morgan and second by Mr. Taylor to adopt the annual resolutions as noted below. The vote was unanimous in favor of the motion. Motion passed – Annual resolutions adopted.

- Election of Officers
- Bank Account
- ACH/ETO Officer
- Chief Administrative Officer
- Freedom of Information Act Representative
- Regular Meetings
- Principal Office
- Board Recording Secretary
- Board Corresponding Agent and Compliance Officer
- Legal Notices
- Bonding of Officers
- Legal Counsel
- Annual Audit
- 2017/18 School Calendar
- Sexual Harassment Contacts
- Title VI, Title IX, and Section 504 Contact
- McKinney Vento Homeless Liaison
- Civil Rights Coordinator
- Asbestos Designee
- Copyright/ASCAP Coordinator
- Agreement to Comply with all Applicable Laws

Unfinished Business

Ms. Legardye provided an update on the modular expansion.

It was moved by Dr. Morgan and seconded by Mr. Taylor to adopt a revised 17/18 Board Meeting Schedule. The vote was unanimous in favor of the motion. Motion passed – Revised meeting schedule adopted.

It was moved by Dr. Morgan and seconded by Ms. Legardye to approve the updated extension with Access Point through August 2018. The vote was unanimous in favor of the motion. Motion passed – Access Point extension approved.

Correspondence

The response to Treasury was reviewed.

The response to the Office of Field Services with the compliance plan was reviewed.

New Business

It was moved by Ms. Legardye and seconded by Mr. Taylor to approve the disbursements. The vote was unanimous in favor of the motion. Motion passed – Disbursements approved.

It was moved by Dr. Morgan and seconded by Ms. McCune to approve the Lewis & Knopf annual audit engagement letter. The vote was unanimous in favor of the motion. Motion passed – Engagement letter approved.

It was moved by Dr. Morgan and seconded by Ms. McCune to approve the contract with Convergent Technology. The vote was unanimous in favor of the motion. Motion passed – Convergent Technology contract approved.

The annual GSTEM Board Retreat has been scheduled for Thursday, August 10, 2017 at 9:00 a.m. at the Holiday Inn Gateway on Hill Road.

It was moved by Dr. Morgan and seconded by Mr. Taylor to authorize Ms. Cheek to ensure that technology repairs are made as needed before the start of school in an amount not to exceed \$5,310. The vote was unanimous in favor of the motion. Motion passed – Technology repairs approved.

Reports

By phone, Mr. Meihn reported on the status of negotiations with West Oakley Education and Learn It Systems.

Ms. Coulter provided a report on marketing strategies, Meet Up & Eat programming, staff celebration, teacher recruitment and hiring, and upcoming professional development for new teachers.

Ms. Rosebush presented the compliance report.

Dr. Coggins presented the financial reports.

Extended Public Comment

There was no extended public comment.

Announcement of Next Meeting

The next Regular meeting will be held on August 31st, 2017 at 6:00 p.m.

Adjournment

It was moved by Ms. Legardye and seconded by Mr. Taylor to adjourn the meeting at 7:28 p.m. The vote was unanimous in favor of the motion. Motion passed – Meeting adjourned.



Dr. Lorilyn Coggins
Acting Recording Secretary

I certify that these minutes were approved [] as read [] as corrected by the Academy Board at a duly noticed open meeting held on August 31, 2017 at which a quorum was present.

By:  _____

Its: Secretary _____