

GENESEE STEM ACADEMY  
BOARD OF DIRECTORS  
MEETING MINUTES

DATE: Thursday, September 18, 2014

TIME: 6:00 p.m.

PLACE: At 310 W. Oakley St.  
Flint, Michigan 48503

**ORGANIZATIONAL MEETING**

**Call to Order**

The meeting was called to order at 6:10 p.m.

**Roll Call**

A roll call of attendance was taken.

The following Board Members were in attendance:

Board Members

PATRICIA LONG-GILBERT-PRESENT  
CHRISTOPHER PARKER-ABSENT-EXCUSED  
NICHOLAS MORGAN-PRESENT  
LORRAINE MCCUNE -PRESENT

A quorum was present to conduct business.

Also attending the meeting were the following individuals:

Attendees

Gregory M. Meihn, IPA Board Attorney  
Rita Cheeks-GSTEM Academy  
Randy Rhodes-GSTEM Director  
Laura Legardye-Board member in waiting

**Nomination Of Temporary Chairperson.**

Motion was made by Board member McCune and second by Board member Morgan to nominate Board member Gilbert to act as the temporary chairperson. The vote was unanimous. MOTION PASSED.

**Election Of Officers.**

Motion was made by Board member Morgan to select the following slate of Officers:

-President: Patricia Long-Gilbert  
-VP: Nicholas Morgan  
-Treasurer: Christopher Parker  
-Secretary: Lorraine McCune

The Motion was second by Board member Morgan. A roll call vote was held as follows:

PATRICIA LONG-GILBERT-	yes
NICHOLAS MORGAN	yes
LORRAINE MCCUNE –PRESENT	yes

The vote was unanimous. MOTION PASSED.

### **Approval Of Resolutions.**

Motion was made by Board member Gilbert and second by Board member Morgan to approve the following Resolutions:

- Resolution indicating the Board will comply with all laws, rules, and regulations;
- Resolution setting date, time, and place of Regular Board Meetings and location of official posting for meeting notices;
- Resolution to Bond Board Treasurer and others as designated by the Board;
- Resolution appointing Chief Administrative Officer (CAO) by name;
- Resolution appoint legal counsel;
- Resolution appointing auditors;
- Resolution appointing designated AHERA contact;
- Resolution to adopt the school calendar for the ensuing year;
- Resolution designating FOIA contact; sexual harassment contact; Title VI, Title IX, and Section 504 contact;
- Resolution designating SVSU Compliance Person.

A roll call vote was held as follows:

PATRICIA LONG-GILBERT-	yes
NICHOLAS MORGAN	yes
LORRAINE MCCUNE –PRESENT	yes

### **Adjournment:**

Motion was made to adjourn the Organizational Meeting by Board member Gilbert and second by Board member Morgan. The vote was unanimous. MOTION PASSED.

Adjournment occurred 6:35 p.m.

## **OPENING ITEMS FOR REGULAR MEETING**

### **Call to Order**

The meeting was called to order at 6:45 p.m.

### **Roll Call**

A roll call of attendance was taken.

The following Board Members were in attendance:

#### **Board Members**

PATRICIA LONG-GILBERT-PRESENT  
CHRISTOPHER PARKER-ABSENT-EXCUSED  
NICHOLAS MORGAN-PRESENT  
LORRAINE MCCUNE -PRESENT

A quorum was present to conduct business.

Also attending the meeting were the following individuals:

#### **Attendees**

Gregory M. Meihn, IPA Board Attorney  
Rita Cheeks-GSTEM Academy  
Randy Rhodes-GSTEM Director  
Laura Legardye-Board member in waiting

### **Approval of the Agenda**

It was moved by Board member Morgan and seconded by Board member Gilbert to approve the Agenda and second by Board member Parker. The vote was unanimous in favor of the Motion. MOTION PASSED.

### **Approval of Minutes**

It was moved by Board member Morgan and seconded by Board member Gilbert to approve the August meeting minutes. The vote was unanimous in favor of the Motion. MOTION PASSED.

### **Public Comment**

No Public Comment.

### **Director's Report**

The Director presented her report. The Report was accepted by the Board.

### **Treasurer's Report**

No report was given as the Treasurer was not in attendance at the meeting.

The management company presented the financial reports along with disbursements. Motion was made by Board member Gilbert and second by Board member Morgan to approve the invoices presented for payment. The vote was unanimous. MOTION PASSED.

### **Business Manager's Report**

The Business Manager submitted her report. The Report was accepted by the Board.

### **Legal Update Report**

The Board Attorney presented his report regarding status of compliance, school requirements, and completion of the Audit.

The Board attorney also updated the Board on the status of the complaints filed with MDE that are being handled by insurance company.

### **Financial Audit Presentation:**

The audit was presented by Jeff from Lewis & Knopf. Jeff informed the Board that it had a clean audit with no material findings.

### **New Business**

#### **-Reaffirmation Of July Minutes.**

Motion was made by Board member Gilbert and second by Board member Morgan to reaffirm the July minutes. The vote was unanimous. MOTION PASSED.

#### **-Required Safety Drills.**

The document was reviewed. No action was taken.

#### **-Budget Transparency Reporting.**

The document was received. No action was taken.

#### **-Critical Expectations from SVSU.**

The document was reviewed. No action was taken.

#### **-Fall 2013 and Spring 2014 Policy Update.**

Motion was made by Board member Gilbert and second by Board member Morgan to approve the Fall 2013 and Spring 2014 Updates. The vote was unanimous. MOTION PASSED.

**-School Improvement Plan.**

Motion was made by Board member Gilbert and second by Board member Morgan to approve the School Improvement Plan. The vote was unanimous. MOTION PASSED.

**“Nut Free” Policy approval.**

Motion was made by Board member Morgan and second by Board member McCune to approve the “Nut Free” Policy. The vote was unanimous. MOTION PASSED.

**Extended Public Comment**

Board member Gilbert indicated that she is required to withdraw as a member of the board of directors due to personal issues and conflicts. No comments were received.

**Adjournment**

It was moved by Board member Gilbert and second by Board member Parker to adjourn the meeting at 7:45 p.m.

Respectfully submitted,

*Gregory M. Meihn*

Gregory M. Meihn, Acting Secretary

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I certify these Minutes were approved [ ] as read [ ] as corrected by the Academy Board at a duly noticed open meeting held on October \_\_, 2014 at which a quorum was present.

By: Lorraine McCune

Its: Secretary