

GENESEE STEM ACADEMY
BOARD OF DIRECTORS
REGULAR MEETING MINUTES

Date: November 19, 2015
Time: 6:00 p.m.
Place: 310 W. Oakley Street
Flint, MI 48503

REGULAR MEETING

Call to Order

A motion was made by Board member McCune to call the meeting to order at 6:06 p.m. Board member Legardye seconded the motion. The vote was in favor of the motion. MOTION PASSED.

Roll Call

Board member Morgan – arrived at 6:15p.m.
Board member Legardye – Present
Board member Taylor – Present
Board member McCune – Present

A quorum was present to conduct business.

Also in attendance were the following individuals:

Attendees

Mrs. Rita Cheek – GSTEMA Academy
Mrs. Deb Rosebush – GSTEMA Academy
Mrs. Kimberly Coulter – GSTEMA Academy
Mrs. Shay – GSTEMA Academy
Mrs. Alexander – GSTEMA Academy
Mr. John Carberry – Management Company Learn It
Dr. Lorilyn Coggins
Mr. Dave Lewis – SVSU
Mr. Greg Meihn – IPA Board Attorney

Approval of Agenda

Board member Legardye made motion to approve the agenda as written, then, Mrs. Rita Cheek asked could agenda be changed to move the student hearings after Public Comment. At the direction of Greg Meihn, IPA Board Attorney, the agenda was changed to move student hearings after Public Comment. Board member Taylor seconded the motion and the agenda stands as corrected. The vote was unanimous in favor of the motion. MOTION PASSED.

Approval of the Minutes

At the Direction of Greg Meihn, IPA Boards Attorney, the approval of the minutes was tabled until after the Student Hearings. No motion was made per Greg Meihn, IPA Board Attorney.

Public Comment

No Public Comment

Discipline Hearings

Student #006. Mother, Father and student appeared at the hearing. Mother preferred the discipline hearing be held in open meeting. The Management Company presented the violation of student #006. The Management Company recommended that student #006 be suspended for the remainder of 2015-2016 school year due to the severity of the infraction. Mother of student #006 asked for a 504 plan at last appearing before the board, but due to miscommunication, no plan was implemented. Because no 504 plan was put in place there were two motions made for student #006.

Motion #1: At Greg Meihn, IPA board Attorney's advice, Board member Morgan made a motion that the Parents of student #006 are requested and on notice to complete all necessary paperwork on time for the Management Company to do an analysis of the 504 before the December board meeting and if the parents of student #006 fail to do what is requested, when the Board meets in December then the Board will implement the recommendation the has been made today 11/17/15. Board member Taylor seconded the motion. The vote was in favor of the motion. MOTION PASSED.

Motion #2: At Greg Meihn, IPA board Attorney's advice, Board member Legardye made the motion that because of safety issues, health and concern for both student #006 and the rest of student population that student #006 remains out of school during that period of time until the December board meeting. The Management Company will provide all work, all tests and any additional material that is necessary for student #006 to continue his education. Board member Morgan seconded the motion. The vote was in favor of the motion. MOTION PASSED.

Mrs. Rita Cheek asked for a 24 hour time frame to notify all teachers with getting student #006 classwork together due to Thanksgiving holiday and not returning back to school until 11/30/2015.

Student #017. Mother, Father and student appeared at the hearing. Mother and Father preferred discipline hearing to be held in open meeting. The Management Company presented violation of student #017. The Management Company recommended time served for student. Board member Legardye made motion for student #017 to return to school with time served as recommended by Management Company. Board member Morgan seconded the motion. The vote was in favor of the motion. MOTION PASSED.

Student #015 and Student #016. Mother and students #015 and student #016 appeared at the hearing. Mother preferred the discipline hearing be held in open meeting for both students at the same time.

The Management Company presented the violation of Student #015. The Management Company recommended that student #015 be placed on probation until the 3rd marking period until January 22, 2016. Board member Legardye made motion to accept the Management Company recommendation that student #015 be placed on probation until the 3rd marking period until January 22, 2016. Board member McCune seconded the motion. The vote was in favor of the motion. MOTION PASSED.

The Management Company presented the violation of Student #016. The Management Company recommended that student #016 be reinstated ride the MTA bus with the school paying and with assigned seating. Board member Legardye made motion to accept the Management Company recommendation to ride the MTA bus with the Management Company paying and with assigned seating. Board member Morgan seconded the motion. The vote was in favor of the motion. MOTION PASSED.

Approval of Minutes

Board member Morgan made motion to approve the minutes with corrections being made to the discipline numbers. Board member McCune seconded the motion. The vote was in favor of the motion. MOTION PASSED.

Consent Agenda

Director's Report

Mrs. Rita Cheek submitted her report and added that the school has started the following Activities:

- Backpack program
- Stemnetics
- Parent Ambassador meeting to form a PTO

Fresh Food Produce Giveaway in conjunction with The Food Bank of Eastern Michigan
(this is not an ongoing activity)

Compliance Update-Epicenter percentage of compliance

- a. Upcoming Epicenter compliance items

Mrs. Deb Rosebush submitted her report and stated that the Board needs to become compliant with the SVSU Plan of Improvement. There are two areas that need attention from the Board:

- Accounting Practice – need to resolve the plan of improvement for audit. Dr. Coggins will be working on that as it has to be corrected this year.
- Operating with 4 Board members instead of 5 Board members.

Business Manager's Report

Dr. Coggins submitted financial statements and presented her report to the Board.

Dr. Coggins reported on the 1st quarter and stated that next month she will have the October and November statements because she just came back on board with the Academy as of October 1st.

Dr. Coggins gave a summary of Bank Account as of 9/30/15.

Mr. John Carberry stated that as a follow up to Dr. Coggins that he, Rita and Deb were pretty close to finalizing the budget and will present the amended budget at the next meeting.

Treasurers Report

Board member Laura Legardye stated that the Treasurer's report was covered in Dr. Coggins report.

Legal Update Report

- Payment of Law Firm Bill

New Business

Board Policies – Next meeting

Lease and EP Agreement

Mr. John Carberry presented information on the lease and roof and stated that he wanted to walk us (The Board) through where we (the Management Company) are and how we (The Management Company) arrived at the information presented. In the first year of the school we were given information about the roof by at least 4 different roofing companies only 1 of the companies said that the roof has to be replaced but the other 3 companies stated that they could probably get away with patching the roof. John Carberry stated that this year, the roof is in need of substantial amount of work and in order to for us (Management Company) to secure the amount of funds needed, we (the Management Company) need some assurance that you (The Board) will be here more than one year. John Carberry stated that there needs to be a minimum of a 2 year lease. Greg Meihn stated to John that he needs to send him an amended lease so that it can be presented to the Board and the Board can go over the lease and make decisions based on the new amended lease and do what is in the best interest of the school.

A workshop has been planned for the Board to go over the Lease and EP Agreement to make sure that we (the Board) do what is best for Genesee STEM Academy.

Mr. John Carberry stated that he will submit the new lease to the Board on Monday.

Board member Morgan made a motion that we (the Board) accept a date to have a workshop as soon as possible to discuss the Lease and EP Agreement. Board member Legardye seconded the motion. The vote was unanimous in favor of the vote. MOTION PASSED

At the advice of Greg Meihn, IPA Board Attorney, he requested that the Board go into Closed Session to discuss a pending collection lawsuit and Mr. Meihn's memorandum regarding the lawsuit and the results.

Board member Morgan made motion that the Board go into closed session. Board member Taylor seconded the motion. The vote was unanimous in favor of the motion. MOTION PASSED.

At 8:13 p.m. Board member Morgan made motion to return back to Open session. Board member McCune seconded the motion. The vote was unanimous in favor of the motion. MOTION PASSED.

Motion was made by Board member Morgan and second by Board member McCune to authorize payment of the negotiated attorney fee submitted by the Board's prior lawyer. The vote was unanimous in favor of the motion. MOTION PASSED.

Committee Reports

Marketing and Community Research – No Report

Board Development – No Report

Academic Task Force – No Report

Finance – No Report

Grants – No Report

Extended Public Comment (not limited to agenda items)

Public comment is limited to 5 minutes per person. – No Public Comment

Adjournment

Board member Morgan made motion the meeting is adjourned at 8:24 p.m. Board member Legardye seconded the motion. The vote was in favor of the motion. MOTION PASSED.

I certify these Minutes were approved as read [] as corrected by the Academy Board at a duly noticed open meeting held on December/7th, 2015 at which a quorum was present.

By: Lorraine McCune

Its: _____