

GENESEE STEM ACADEMY
BOARD OF DIRECTORS
ANNUAL ORGANIZATIONAL MEETING
MINUTES

Date: July 21st, 2016
Time: 6:00 p.m.
Place: 5240 Calkins Rd, Flint, MI 48503

Call To Order

The Organizational Meeting was called to order at 6:00 p.m.

Oath of Public Office

Ms. Laura Legardye and Dr. Nicholas Morgan were sworn in.

Appoint Temporary Chairperson

It was moved by Ms. Laura Legardye and seconded by Ms. Lorraine McCune to appoint Mr. Edgar Taylor as the temporary chairperson. The vote was unanimous in favor of the motion. MOTION PASSED.

Roll Call

A roll call of attendance was taken.

Board Members

President, Dr. Morgan- Present
Vice President, Taylor-Present
Secretary, McCune –Present
Treasurer, Legardye- Present

A quorum was present to conduct business.

Also attending the meeting were the following individuals:

Attendees

Ms. Rita Cheek, School Director
Attorney Greg Meihn, By Phone
Ms. Ashley Barron, American Charter Education Services, INC.

Annual Business

It was moved by Ms. Laura Legardye and seconded by Ms. Lorraine McCune to appoint the following individuals to serve as officers of the Academy Board for the ensuing year, until their successors are duly elected and qualified:

Dr. Morgan as President
Mr. Edgar Taylor as Vice President
Ms. Laura Legardye as Treasurer
Ms. Lorraine McCune as Secretary

The vote was unanimous in favor of the motion. MOTION PASSED.

It was moved by Ms. Laura Legardye and seconded by Ms. Lorraine McCune to approve Financial Credit Union as the depository for the funds of the Academy. The vote was unanimous in favor of the motion. MOTION PASSED.

It was moved by Ms. Laura Legardye and seconded by Dr. Nicholas Morgan to appoint Ms. Laura Legardye, the Board Treasurer, as the ACH/ETO officer. The vote was unanimous in favor of the motion. MOTION PASSED.

It was moved by Ms. Lorraine McCune and seconded by Dr. Nicholas Morgan to appoint Ms. Laura Legardye as the Chief Administrator Officer. The vote was unanimous in favor of the motion. MOTION PASSED.

It was moved by Ms. Laura Legardye and seconded by Ms. McCune to appoint Ms. Debra Rosebush and Gregory Meihn as the Freedom of Information Act Representatives for the Academy to ensure compliance with the FOIA. The vote was unanimous in favor of the motion. MOTION PASSED.

It was moved by Dr. Nicholas Morgan and seconded by Mr. Edgar Taylor to approve the Regular Board Meetings to be held on the 4th Thursday of every month at the Academy located at, 5240 Calkins Road, Flint, MI 48532, at 6:00 p.m. except as otherwise noted by the resolution. The vote was unanimous in favor of the motion. MOTION PASSED.

It was moved by Dr. Morgan and seconded by Ms. Legardye to approve the Principal's office of the Academy to be located at 5240 Calkins Road, Flint, MI 48532. The vote was unanimous in favor of the motion. MOTION PASSED.

It was moved by Ms. McCune and seconded by Ms. Legardye to appoint Dr. Lorilyn Coggins of American Charter Education Services (or her designee) serve as the Board Recording Secretary. The vote was unanimous in favor of the motion. MOTION PASSED.

It was moved by Ms. McCune and seconded by Ms. Laura Legardye to appoint Ms. Debra Rosebush as the Board Corresponding Agent and Compliance Officer. The vote was unanimous in favor of the motion. MOTION PASSED.

It was moved by Dr. Morgan and seconded by Mr. Taylor to appoint The Flint Journal or The View as the designated local newspapers for Genesee Stem Academy's postings of legal notices. The vote was unanimous in favor of the motion. MOTION PASSED.

It was moved by Dr. Morgan and seconded by Ms. McCune to approve committees at a later date. The vote was unanimous in favor of the motion. MOTION PASSED.

It was moved by Ms. Legardye and seconded by Ms. McCune to approve the bonding of officers. The vote was unanimous in favor of the motion. MOTION PASSED.

It was moved by Ms. Legardye and seconded by Ms. McCune to retain Mr. Greg Michael Meihn as the Academy's Attorney pertaining to all legal matters. The vote was unanimous in favor of the motion. MOTION PASSED.

It was moved by Ms. McCune and seconded Mr. Edgar Taylor to approve the 2016/2017 School calendar. The vote was unanimous in favor of the motion. MOTION PASSED.

It was moved by Dr. Morgan and seconded by Ms. Legardye to appoint Ms. Rita Cheek and Mr. G. Michael Meihn to serve as the contact for any complaints regarding sexual Harassment. The vote was unanimous in favor of the motion. MOTION PASSED.

It was moved by Mr. Morgan and seconded by Ms. McCune to appoint Ms. Debra Rosebush or her designee to serve as the contact for any complaints regarding Title VI, Title IX, and Section 504 Compliance. The vote was unanimous in favor of the motion. MOTION PASSED.

It was moved by Dr. Morgan and seconded by Ms. McCune to appoint Ms. Debra Rosebush, or appropriate designee to server as the McKinney Vento Homeless designee. The vote was unanimous in favor of the motion. MOTION PASSED.

It was moved by Dr. Morgan and seconded by Ms. McCune to appoint Ms. Rita Cheek ti serve as the Civil Rights Coordinator. The vote was unanimous in favor of the motion. MOTION PASSED.

It was moved by Ms. McCune and seconded by Dr. Morgan to appoint Ms. Legardye as the asbestos designee. The vote was unanimous in favor of the motion. MOTION PASSED.

It was moved by Ms. McCune and seconded by Ms. Legardye to appoint Ms. Rita Cheek to serve as the Copyright/ASCAP Coordinator. The vote was unanimous in favor of the motion. MOTION PASSED.

It was moved by Ms. McCune and seconded by Ms. Legardye that Genesee STEM Academy authorized pursuant to the Charter issued by Saginaw Valley State University will comply with the applicable laws, rules, and regulations. The vote was unanimous in favor of the motion. MOTION PASSED.

It was moved by Ms. Legardye and seconded by Ms. McCune to approve all of Genesee STEM Academies 2016/2017 Annual Resolutions of the Board of Directors. The vote was unanimous in favor of the motion. MOTION PASSED.

It was moved by Ms. Legardye and seconded by Dr. Morgan to hold the Board Meetings on the 4th Thursday of the month with the exception of November and December. The vote was unanimous in favor of the motion. MOTION PASSED.

Call to Order

The regular meeting of the Board of Directors was called to order at 6:26 .m. by Dr. Nicholas Morgan.

Approval of the Agenda

It was moved by Ms. Legardye and seconded by Dr. Morgan that the agenda be approved. The vote was unanimous in favor of the motion. MOTION PASSED.

Approval of the Minutes

It was moved by Mr. Morgan seconded by Ms. Legardye that the Board approve the minutes as read from the regular meeting conducted on June 23rd, 2016. The vote was unanimous in favor of the motion. MOTION PASSED.

Public Comment

No public comment was received.

Unfinished Business

None.

New Business

It was moved by Ms. Legardye and seconded by Dr. Morgan to approve all checks with LearnIt's check being held until Monday. The vote was unanimous in favor of the motion. Motion Passed.

It was moved by Dr. Morgan and seconded by Mr. Taylor to move forward with the modular units. The vote was unanimous in favor of the motion. MOTION PASSED.

It was moved by Ms. Legardye and seconded by Dr. Morgan to approve the annual Audit Engagement letter. The vote was unanimous in favor of the motion. MOTION PASSED.

It was moved by Dr. Morgan and seconded by Ms. Legardye to approve the Superintendent, Ms. Rita Cheek, to use a debit card without authorization for any purchase for the Academy below \$500. Anything above \$500 must be approved by the treasurer or the president of the Board of Directors. The vote was unanimous in favor of the motion. MOTION PASSED.

It was moved by Dr. Morgan and seconded by Ms. Legardye to appoint Mr. Meihn to provide an RFP if Windstream cannot provide services by Tuesday. The vote was unanimous in favor of the motion. MOTION PASSED.

It was moved by Ms. Legardye and seconded by Ms. McCune to use CTI for Genesee Stem Academy. The vote was unanimous in favor of the motion. MOTION PASSED.

Extended Public Comment

None.

Announcement of the Next Meeting Date

The next meeting for the Genesee Stem Academy Board of Directors will be held August 25th at 6:00 p.m.

Adjournment

It was moved by Ms. McCune and seconded by Mr. Taylor to adjourn the meeting at 7:33 p.m. The vote was unanimous in favor of the motion. MOTION PASSED.



Dr. Lorilyn Coggins
Acting Recording Secretary

I certify that these minutes were approved [] as read [] as corrected by the Academy Board at a duly noticed open meeting held on August 25, 2016 at which a quorum was present.

By: Lorraine McClure

Its: Secretary